



Club Rep Guide



How Call-Up Approvals Work:

1. **Submit Request:** The team manager or coach submits the call-up request via their team account.
2. **Club Approval:** A club representative approves the request.
3. **Roster Update:** The player is added to the official game sheet for the requested match(es).



Adding Call Up Players



Provincial Indoor Soccer League

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My Club



THIS WEEK



SET UP



SCHEDULE



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Help

Once you login [here](#) you will see your My Club home page.

Locate the **SET UP** menu option and then click "House League Players".

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Add Single House League Player

Import House League Players from CSV

First Name

Joe

Last Name

Smith

Date of birth

yyyy-mm-dd

Gender

Registration #

Jersey # (optional)

Save Player

Cancel

The following club roster players are currently registered in your club.

Show 100 entries

Search:

First Name	Last Name	Jersey #	DOB	Reg #	Games		
No data available in table							

Showing 0 to 0 of 0 entries

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Use this page to add eligible call-up players for your PISL team.

Please keep the following guidelines in mind:

- Allowed Age Groups:** Players can be called up for age groups up to two years older than their current tier (e.g., a U15 player can play for a U16 or U17 team).
- Grassroots Exclusion:** Players in Grassroots divisions (U13 and younger) are ineligible for PISL call-ups.

PISL Call Up Breakdown





Approving Call Ups

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Overview

Schedule

Call Ups

Discipline

Suspensions

Fines

Referees



Overview for the week of:

 2026-10-12 

Games

Total	4
Home	2
Away	2
Won	4
Tied	0
Loss	0
To be determined	0
Postponed	0
Abandoned	0
Small Sided	0

Discipline

Red Cards	0
Yellow Cards	0
Suspensions	0
Fines	0

Call Ups

Requested	0
Approved	0
Not approved	0
Cancelled	0
To be determined	0

Referees

Referees required	0
Referees confirmed	0
ARs required	0
ARs confirmed	0

Once you login [here](#) you will see your My Club home page.

You will have to toggle through the weeks ☐ to get an accurate report of all your teams.

To approve call ups, you will need to select “**Call Ups**”

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Toggle through the weeks until you get to your desired week, and then select the **GREEN** checkmark to approve the call up.